

# VOLUNTEER PERMIT APPLICATION

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**Please fill out the entire application and mail to:**

Nassau County Department of Parks, Recreation & Museums  
Volunteer Program  
Eisenhower Park Administration Building  
East Meadow, NY 11554

Name\_\_\_\_\_

Street Address (incl. apt. #)\_\_\_\_\_

City\_\_\_\_\_ State\_\_\_\_\_ Zip \_\_\_\_\_ Home phone\_\_\_\_\_

Work phone\_\_\_\_\_ Fax\_\_\_\_\_ Email\_\_\_\_\_

- ☐ Please send me volunteer opportunities notifications throughout the year.  
Please send literature by: mail\_\_\_\_ Email\_\_\_\_ Both\_\_\_\_

My Park/Playground/Recreational Facility/Museum\_\_\_\_\_

I currently volunteer: ( ) with a group\* ( ) as an individual

\*Group name\_\_\_\_\_ Approx. # of people in group\_\_\_\_\_

My (our) volunteer activities include: *(Please be as specific as possible and include the area of the park or other facility in which you work or care for.*

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Current volunteer commitment:

\_\_\_\_ hours per day \_\_\_\_hours per week \_\_\_\_ hours per month \_\_\_\_ hours per year

Parks contact person you might already have established contact with.

Parks Contact Name \_\_\_\_\_ Title\_\_\_\_\_

I, \_\_\_\_\_, understand that I am volunteering for the County of Nassau, Department of Parks, Recreation & Museums. I acknowledge and am aware that participation in the program has inherent risks and hazards and will refrain from doing any physical activities beyond my capabilities. I understand that I am responsible for my own behavior, and will only perform volunteer work that I feel comfortable and safe doing, and that I am medically and physically capable of doing. I understand that the County of Nassau will not cover any medical expenses due to injury received through volunteering in parks. I also agree to release and hold harmless the County of Nassau, Department of Parks, Recreation & Museums, and their agents, officers, consultants, and employees from any and all claims for any expenses, personal injury, loss or damages incurred or caused by me during or in connection with my participation in the County of Nassau Department of Parks, Recreation & Museums volunteer program.

Applicant's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Emergency Contact: \_\_\_\_\_ Phone: (h) \_\_\_\_\_ (w) \_\_\_\_\_

- If under the age of 18, completion of the Parent or Guardian Additional Consent is also required for all permit applications. Also required for those under 18 will be The New York State Education Department Student General Employment Certificate (working papers).
- Volunteers under the age of 14 must be part of a group that has adequate adult supervision, or be with their Parent or legal guardian while volunteering.

By filling out this application and receiving a permit, you have permission to volunteer in a park without supervision, only if the Parks Department is aware of and approves of your volunteer activity.

The permit does not grant you the right to hold an event in a park; all events require a special event permit.

For additional information, call the Administration Building of Parks at (526) 572-0200

Visit our website [www.nassaucountyny.gov](http://www.nassaucountyny.gov) to learn about volunteer opportunities.

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**THANK YOU FOR VOLUNTEERING IN YOUR PARKS!**

# Volunteer Permit guidelines and Principles

The County of Nassau Department of Parks, Recreation & Museums (hereinafter referred to as “County” or “Parks”) thanks you for applying to volunteer in your parks. Parks agrees:

- To work to help volunteers who are working constructively to help the park by being responsive to their needs, by lending them supplies and tools (to the extent they are in stock), by carting away refuse that they collect, and by responding to volunteer inquiries in a timely and responsible manner.
- That any support, financial or otherwise, provided by volunteers shall supplement, not replace, any County resources being used in or for the parks.

In turn, volunteers agree to cooperate with those Parks workers caring for the park, and to follow all Parks Rules & Regulations, and all applicable County, State and federal laws, rules and regulations. In particular, the volunteers understand that they **MUST REMAIN IN CONTACT WITH BOTH THE PARK SUPERVISOR AND VOLUNTEER OR GROUP COORDINATOR** and if they plan to alter in any way, any park property or equipment (for example: painting, planting, removing plants or property, repairing, etc.) they may only do so with the prior written approval of the County. Volunteers are expected to take responsibility for the maintenance of any plantings or gardens that they introduce to a park.

In addition:

- Volunteers **MAY NOT UNDER ANY CIRCUMSTANCES** engage in the following: activities:
  - Request or order any member of the public to leave the park or any part of it (in the event of a problem, inform the Nassau County Police Department or Parks Enforcement Patrol – 516-571-5000) and or
  - Spray chemicals and pesticides in parks.

Parks volunteers **MUST HAVE THE EXPLICIT WRITTEN APPROVAL** of Parks, in the form of a separate permit or other legal authorization, before engaging in any of the following:

- Organizing or conducting any special event in the park;
  - Restricting access to the park or any part of the park;
  - Operating a vehicle or mechanized equipment in the park; and/or
  - Collecting funds for any charitable or commercial purpose, or allowing any other organization to do so on its behalf.
- Helping out in the park does not entitle the volunteer to any special rights or privileges beyond those of any member of the public using the park.
- Volunteers and Parks agree that volunteers are independent contractors. Volunteers agree that they will not hold themselves out as, or claim to be, officers or employees of the County, or of any department, agency, or unit thereof, and that they will not, by reason hereof, make any claim, demand, or application for any right or privilege applicable to an officer or employee of the County, including but not limited to worker’s compensation coverage, unemployment insurance benefits, social security coverage, or employee retirement membership or credit.

**Volunteer Permits for this permit cycle are valid from January 2005 – December 2006. The permits may be renewed every two years. Parks may revoke this permit at any time if the above guidelines and principles are not followed.**

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Please keep this page for your records.  
Complete and sign attached permit application and consent form.

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Volunteer Program  
Eisenhower Park Administration Building  
East Meadow, NY 11554  
516-572-0200

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**PARENT'S OR GUARDIAN'S ADDITIONAL CONSENT FORM**

(Guardians of participants, under age of 18, must complete this section)

In consideration of \_\_\_\_\_ (print minor's name) (hereinafter referred to as "Minor") being permitted by the County of Nassau and the Department of Parks, Recreation & Museums, their agents, officers, participants, consultants, employees, and all persons or entities acting in any capacity on their behalf (hereinafter referred to as the "County" and "Parks"), County & Parks to participate in volunteer programs and activities, and use County & Parks equipment and facilities, I further agree to indemnify and hold the County & Parks harmless from claims connected with such use of participation by the Minor.

By signing this document, I acknowledge that if anyone is hurt, or property is damaged during the Minor's participation in a volunteer activity or program, a court of law may find me to have waived my right to maintain a lawsuit against the County & Parks, and the basis of any claim from which I have release them from herein.

I HAVE HAD SUFFICIENT OPPORTUNITY TO READ THE ENTIRE **PERMIT APPLICATION CONSENT & WAIVER AND GUIDELINES & PRINCIPLES**. I HAVE READ AND UNDERSTOOD, AND AGREE TO BE BOUND BY ITS TERMS.

Signature of Parent or Guardian: \_\_\_\_\_

Print Name: \_\_\_\_\_

Emergency Phone Number or Pager: \_\_\_\_\_

Date: \_\_\_\_\_

Photo ID Furnished, type and ID Number: \_\_\_\_\_

**NOTARIZATION IF FORM IS NOT FILLED OUT IN PRESENCE OF PARKS PERSONNEL**

STATE OF \_\_\_\_\_

COUNTY OF \_\_\_\_\_

On \_\_\_\_\_ 20\_\_ Before me \_\_\_\_\_, personally appeared who proved to me on the basis of satisfactory evidence to be the person who names are subscribed to the foregoing **PARTICIPANT AGREEMENT, AGREEMENT TO INDEMNIFY, & RISK ACKNOWLEDGEMENT DOCUMENT**, and acknowledged to me that they executed the same in their authorized capacities, and that by their signature on the instrument executed the instrument.

Witness my hand and official seal.

Signature: \_\_\_\_\_ Seal: \_\_\_\_\_